

30<sup>th</sup> Himalayan Fair  
May 18<sup>th</sup> and 19<sup>th</sup> 2013  
Live Oak Park  
1301 Shattuck Ave  
Berkeley CA 94709

## Food Vendor Application

### **Health Permits**

All food vendors need to obtain a health permit. You must fill the attached application as well as the City of Berkeley's health permit application and return to us with payment made to Himalayan Fair. We will then submit the application to the city for you and pay applicable fees. The city will send the permit to you directly after processing the application.

**Do not return health application to the city. All forms must come through us  
To be properly processed.**

### **Selection Process**

Our goal is to have a variety of foods with little to no crossover. We require all vendors to submit their menu and will share this info if necessary to avoid any competition between vendors. The sooner we receive your application, the more likely you will be accepted and have control over space allocation and menu options.

### **Compostable Policy**

**All vendors are required to bring compostable products only. This includes cups, plates, bowls and flatware.  
Selling products in non compostable or non recyclable containers is against Berkeley City Policy. Let us know if you need help acquiring any of these products.**

### **Beverages**

**You may sell beverages in plastic bottles, cans or compostable cups. No glass  
Containers, non-compostable or non-recyclable containers are allowed.**

### **Sellers Permit/Business License**

All **Non-profit** vendors must post Sellers permit during business hours.  
**For-profit** businesses must post a copy of your business license in your booth.

### **Cleaning Deposit**

A \$1000.00 fully refundable cleaning deposit is required for all Commercial and Hot food vendors. If your space is left clean and all garbage is properly disposed of then your check will be returned to you immediately, otherwise it will be used to have your space professionally cleaned and pay for any reprimands by the City of Berkeley.

### **Pre-Packaged Gourmet Foods**

Permit fees vary depending on the type of food you will be selling and whether you will offer samples or not. Please contact us for more information regarding fees.

### **Commercial/hot food vendors**

We require that all food vendors preparing food in their booth must have a 10'x10' health department approved booth. All prep must be done inside the approved booth; Only grilled and barbequed food can be cooked outside. All storage must be out of sight during business hours. **Let us know if you want a 10x10 or 10x20 booth rental from us.**

### **What we provide**

We will provide the 10'x 20' space for your food booth and additional storage and grilling. All vendors will have access to water for cooking and a 3 compartment sink for washing dishes etc. We do not provide cooking equipment, signage or power for each booth location. If power is required, you will need to bring your own generator.

### **Signage**

All commercial and hot food vendors are required to provide their own professional looking signage and menu board.

### **Refunds**

There are no refunds after you have been accepted as all funds are directed towards the production and marketing of the event.

Please email any questions regarding Food policies and equipment to Chandran at [himalayanfair@comcast.net](mailto:himalayanfair@comcast.net) or call 925-349-4658.

Food Vendor Application

10' x 20' vendor space (includes allocated area for booth, grill area and storage) \$1000  
10' x 20' Food Vendor Booth / 2 chairs / 2 eight foot tables (optional, you may bring  
your own booth, tables and chairs.) \$500  
Health Permit (required) \$400  
Refundable Maintenance deposit (please write separate check) \$1000  
***Compostable trash liners will be provided***

Total amount Enclosed \_\_\_\_\_

Business name \_\_\_\_\_ Contact name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Non Profit # \_\_\_\_\_ Fed Tax ID# \_\_\_\_\_

Tell us about your business or organization \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***Set up may begin 3:00PM on Friday May 17<sup>th</sup>; each participant is responsible for setting up his or her own area.***

***Make your check payable to: The Himalayan Fair***

***Mail your check and completed application to:***

***Himalayan Fair  
PO Box 7736  
Berkeley CA 94707***

# MENU DESCRIPTION

*Please write your complete menu & beverages (include prices)*